



COMMITTEE MEMBER COMMITMENT

Introduction

Each Committee member is expected to devote the time and energy reasonably necessary to fulfilling commitments to the Committee's activities as well as attending all scheduled meetings. As Committee meetings are planned in advance, members are expected to adhere to these dates and ensure their personal calendar, including vacation dates, does not interfere with this commitment.

Expectations

Committee members are expected to:

- a) **attend all committee meetings unless an unforeseen situation occurs making it impossible to attend; it is understood that virtual attendance can be planned, as necessary.**
- b) demonstrate due diligence in preparation for and attendance at Committee meetings.
- c) Actively engage in the meeting process, by being aware of the needs and opinions of the RTOERO membership and by asking questions about the issues being addressed by the Committee, to become fully informed before making decisions on behalf of the membership.
- d) give open and fair consideration to diverse and opposing viewpoints.
- e) exercise independent judgment and should not hesitate to express dissenting opinions in an appropriate manner during Committee deliberations.
- f) be aware of RTOERO activities that affect or are affected by the Committee's work.
- g) fulfill the liaison responsibilities that come with membership on an Advisory Committee.

A member who is unsure about these expectations should consult with the Committee Chair.

Failure to Meet Expectations

Recognizing that the failure to adhere closely to these expectations will compromise the work of the Committee, the Board and most importantly, the members of RTOERO, the Chair of the Committee will have a conversation with the member who is unable to fulfill these requirements.

If the member is unable to commit to meet the expectations of the policy, the member should voluntarily and in good faith, withdraw from the Committee.

If there should be a reluctance from the member to do so, the Board shall consider removing the member from the committee.